

Meeting (No) **PEOPLE COMMITTEE (2)**
Time & Date **6pm 11 June 2019**
Place **Town Hall**
Document **Minutes**

Present: Cllrs Jones (Chair), Bennoch and Griffiths.

In attendance: Miss A Duncan (Governance & Operations Manager) and Cllr Roberts.

PART 1: Items to be considered in the presence of the press and public

3 Election of Vice Chair

RESOLVED to elect Cllr Bennoch as the Vice Chairman of the People Committee to serve until the first meeting of the People Committee in the new Council year.

4 Questions and comments from residents

There were no questions or comments from residents.

5 Apologies for absence

RESOLVED to accept apologies from Cllr Kynaston (personal). The absence of Cllr Davies was noted.

6 Declarations of Interest

There were no declarations of interest.

7 Minutes of the last meeting

RESOLVED to approve minutes of the meetings held on 16.04.19 and 21.05.19. The Chair signed the minutes.

8 Governance & Operations Manager's report

The Committee considered the Governance & Operations Manager's report and noted in particular that:

Ladies Day EMR – the RFO had confirmed that the total amount earmarked was £589, rather than the £1,507.40 requested by Committee. This was due to pre-existing committed expenditure against the grants and donations budget line.

Ladies Day entertainment – a donation of £3,300 had been made to Hip & Harmony to provide entertainment for Ladies Day 2019.

9 Committee budget

- a Committee budgets and EMRs were considered.
- b A request was made for the RFO to transfer £589 from the Ladies Day 2019 EMR to budget line 4360 (grants and donations).
- c The end of year budget position was noted.

10 Strategic Objectives

- a The Committee considered its agreed objectives.
- b The Committee considered an analysis of grant applications to the end of 18/19.
- c Engagement with young people objective: it was agreed to add an action step "to establish a youth council" and a measure "to establish a youth council working group".

Chairman's initials and date:

JG 8/10/19.

- d RAG rating for youth engagement was changed to amber.

11 Grant applications

- a **RESOLVED** to award £500 to Neston Swimming and Water Polo Club for marketing support.
- b **RESOLVED** to award £500 to Little Actors for a summer performing arts course for children.
- c **RESOLVED** to award £2,000 to Little Actors for Brightlights Theatre 2019-2020.
- d **RESOLVED** to award £10,000 to Neston Nomads for clubhouse renovation, medals, courses and kits.
- e **RESOLVED** to award £2,300 to Chapter (West Cheshire) Ltd for N:Spire (Neston: Supporting People to Increase Resilience and Empowerment).
- f **RESOLVED** to award £4,500 to Hip & Harmony for "Everyone has a Story" project as a replacement for the "It's Not OK" project awarded a grant of £4,500 in March 2019.

12 Donation – Christmas lights switch-on event

It was agreed to defer consideration of agenda item 12 until the next meeting.

13 High Street Christmas lights

It was agreed to defer consideration of agenda item 13 until the next meeting.

Cllr Roberts left the meeting.

14 Task & finish / working groups

a Christmas Lights Working Group

RESOLVED to establish the Christmas Lights Working Group and appoint Cllr Griffiths as lead member. It was agreed to invite Cllrs Davies and Kynaston to join the group.

The remit of the Christmas Lights Working Group for 2019/20 was agreed as:

- review current provision for Christmas lights;
- evaluate the financial implications associated with assuming responsibility for High Street lights;
- analyse the relative benefits of purchase versus renting of lights;
- draft a Christmas lights plan (including sustainability recommendations) for 2020 onwards for consideration by People Committee;
- draft a contract specification for consideration by People Committee.

It was decided that the membership should consist of a maximum of four councillors and three local residents and/or local business representatives.

b Grants Task & Finish Group

RESOLVED to establish the Grants Task & Finish Group and appoint Cllrs Bennoch (lead), Jones and Griffiths as members.

The remit of the Grants Task & Finish Group for 2019/20 was agreed as:

- review the grants policy and make recommendations to People Committee;
- review the grant application forms and recommend updates as necessary;
- analyse grants in relation to committee objectives;
- recommend priorities for the grants/donations budget to maximise social return on investment.

Chairman's initials and date:

JG 8/10/19.

It was decided that the membership should consist of a maximum of four councillors and that the members would be responsible for co-ordinating stakeholder input as appropriate.

15 External organisations

RESOLVED to appoint representatives/delegates (one member each) for:

- Neston Female Society – Cllr Kynaston
- Project Rural Matters – Cllr Griffiths.

16 Substitute member for Policy Committee

Appointment of a substitute member was deferred until the next meeting.

17 Committee meeting dates

RESOLVED to confirm indicative People Committee meeting dates as published on the Town Council's schedule of meetings.

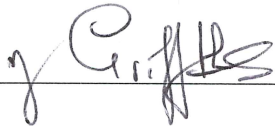
18 Other items: none.

19 Next meeting

The next scheduled meeting was noted as 08.10.19 at 6pm.

The meeting closed at 7.55pm.

Signed



Date

8-10-19.